

St. Stephen's Elementary School School Advisory Council (SAC)

SAC Meeting – DRAFT Minutes

June 17, 2020

4:30 PM, via Zoom

Meeting called by: Julie Delnegro

Regrets: Latisha, Colin, Jennifer Dell, Janessa, Donna

Attendees: Jenn Brine, Frances, Roslyn, Cheryl, Julia, Ryan, Julie, David Madgett

1. Welcome, Introductions	Julie Delnegro Introduction of David Madgett, incoming Principal.
2. Approval of the Agenda	Julie Delnegro Motion to approve the agenda by Cheryl. Seconded by Julia. Motion carried.
3. Approval of minutes from March 10, 2020 meeting	Julie Delnegro Motion by Julia to approve the minutes via email, to allow additional time to review. Seconded by Jenn Brine. Motion carried.
4. Administration Update	<p>Frances Waterman-O'Connell</p> <p>Throughout school closures related to COVID-19, numerous email communications have been sent to families who had an email address registered through their child's PowerSchool account. Emails have addressed: closure of the school property in alignment with the closure of municipal parks; details of the At Home Learning Plan; assessing student access to technology; video message from staff; information regarding second term report cards; Frances accepting a new position at DEECD; the appointment of a new principal; the protocol for retrieving student belongings; and several monthly newsletters.</p> <p>It is important to note that information was delivered to families as soon as it was possible, following the announcements by Premier MacNeil and Dr. Strang. Teachers and Administrators learned of COVID-19 related protocols at the same time as the general public. We have appreciated our community's support and patience as we have worked to develop approaches that work best for our students and families.</p> <p>During the COVID-19 school closure, Frances and Roslyn telephoned every student in the school as part of their St. Stephens' Spotlight initiative.</p>

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	<p>Staff have provided feedback on their experience with the at-home learning, and have highlighted the inequities for students relating to access to technology; questions about the feasibility of providing students with the necessary hardware for at-home learning; and teacher confidence with Google Classrooms and technology to support at-home learning.</p> <p>The current enrollment for SSES for 2020-2021 is 240 students in grades Primary to Six, and an additional 24 students registered for Pre-Primary. Class configurations at this point are: Primary, Primary/One, One, One/Two, Two, Two/Three, Three/Four, Four/Five, Five, Six, Six. Due to increased enrollment, we have been allotted an additional classroom for 2020-2021.</p> <p>School supply lists for 2020-2021 will be made available at a later date. Families are encouraged to wait to purchase school supplies until more details are provided.</p> <p>A virtual orientation of Highland Park Junior High will be provided to our out-going Grade Six students.</p> <p>Final report cards will be available to view on June 24, and an email will be sent to families to provide access.</p> <p>We extend our thanks and best wishes to outgoing staff: Joanna Calder, Jennifer Imlay, Rebecca Hart, Suzanne Tucker, Andrea Jeffrey, Caroline Smith, Leanne Chisholm, Clayton Burrill, Jackie Cameron, Anne Louise Desrosiers, and Frances Waterman-O'Connell.</p>
5. Other Next meeting date	<p>Dates for 2020-2021 SAC meetings to be coordinated with PTA and announced at a later date. Acknowledgement that meetings may be held virtually.</p> <p>Motion to adjourn by Julia. Seconded by Cheryl. Motion carried.</p>