

St. Stephen's Elementary School School Advisory Council (SAC)

SAC Meeting – DRAFT Minutes

October 13, 2020

5:15PM

Meeting called by: Julie Delnegro

Regrets: Latisha, Janessa

Attendees: Julie, Dave, Roslyn, Cheryl, Julia, Jenn, Colin, Angela

1. Welcome, Introductions	Julie Delnegro
2. Approval of the Agenda	Julie Delnegro Motion to approve the agenda by Julia. Seconded by Cheryl. Motion carried.
3. Approval of minutes from January 10, 2020 meeting	Julie Delnegro Motion to approve the September 2020 minutes by Colin. Seconded by Roslyn. Motion carried.
4. Administration Update	<p>Dave Madgett</p> <p>School photo day was held at the end of September, and was able to be held in the gym while in accordance with social distancing protocols.</p> <p>Halloween activities will be held in classrooms on October 30, and students will be permitted to wear their costumes for the entire day, rather than changing at lunchtime (this will prevent students gathering in the bathrooms to change).</p> <p>ELS and RR resumed in mid-October, and teachers are doing assessments to determine who they will service during the first block.</p> <p>October 29 will be the first virtual school-wide assembly, and this will be a trial in advance of the Remembrance Day ceremony on November 10. Each classroom will use a webcam so that all classes can see one another.</p> <p>Enrollment has decreased to 254 students.</p> <p>A math coach and a literacy coach will be working with teachers in the 2/3 class and the grade 6 class for a six week block.</p>

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	<p>Plan B Scenario: In the event that schools are required to convert to Plan B, all students at St Stephens will be regrouped into cohorts of 15. This will require an additional four classes to be created. Staffing will be determined and the RCE will supply additional classroom teachers.</p>
<p>5. Student Success Plan Update</p>	<p>Dave Madgett / Roslyn Young</p> <p>Staff is collecting data to inform the student success plan.</p>
<p>6. SAC Budget Discussion</p>	<p>Julie Delnegro</p> <p>Request to use SAC funds to purchase webcams for each classroom desktop computer, to allow each class to participate in virtual assemblies. Motion by Julia to approve this expense. Seconded by Cheryl. Motion carried.</p> <p>As part of their anti-racism professional development, staff has been discussing how to ensure that all children see themselves represented in school, and that they are able to accurately represent themselves and others in their drawing. A request has been made to fund the purchasing of the crayons and coloured pencils for each student in a variety of shades of brown, to allow students to choose accurate skin/hair/eye colours when drawing. Motion to approve this request by Julia. Seconded by Cheryl. Motion carried.</p>
<p>7. SAC Membership discussion</p>	<p>Julie/Julia</p> <p>One parent, Alison Nolting has expressed interest in being on the SAC, however at this time, we cannot add an additional parent member, as it would result in an unequal distribution of representative groups on the SAC (teachers, community, parents, support staff). Dave will check with Latisha to confirm that she will continue to fill the support staff position. Jenn will follow-up with a community member who may be interested.</p>
<p>8. Other Next meeting date</p>	<p>Next meeting November 10, 2020</p> <p>Motion to adjourn by Roslyn. Seconded by Jennl. Motion carried.</p>