

St. Stephen's Elementary School

School Advisory Council (SAC)

SAC Meeting – Draft Minutes

October 8, 2019

5:15PM, School Kitchen

Meeting called by: Jennifer McKeane, Chair (acting Chair)

Attendees: Cheryl Aubie, Jennifer Dell, Donna Denney, Janessa Williams, Julia Grady, Jennifer MacKeane, Julie Delnegro, Jennifer Brine, Ryan Tully

Regrets Sent: Latisha Levering

1. Welcome, Introductions	Jennifer McKeane
2. Approval of the Agenda	<p>Jennifer McKeane</p> <p>Amendment to the agenda to move item 8, the sensory hallway, forward.</p> <p>Motion by Donna to approve an amended agenda. Seconded by Jenn Brine. Motion carried.</p>
3. Approval of minutes from September 17, 2019 meeting (Please read in advance)	<p>Jennifer McKeane</p> <p>Motion to approve the minutes by Cheryl. Seconded by Julie. Motion carried.</p>
4. New Community Member Introduction and Appointment	<p>Jennifer McKeane/Julia Grady</p> <p>Janessa Williams is the Executive Director of Needham Preschool, and has been in that position since 2011.</p> <p>Motion to appoint Janessa as community representative by Julia. Seconded by Donna. Motion carried. The length of the term will be determined later.</p> <p>Julie Delnegro has been acclaimed as a parent representative with a term to be determined.</p>
5. Election of SAC Chair, Secretary, and Treasurer for 2019-2020	<p>Jennifer McKeane</p> <p>Julie Delnegro is acclaimed as the Chair of the SAC.</p> <p>Cheryl Aubie is acclaimed as the Vice Chair of the SAC.</p> <p>Julia Grady is acclaimed as the Treasurer.</p>
6. Administration Update	Frances Waterman-O'Connell / Roslyn Young

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	<p>Lunch program has begun, and the students are enjoying the chicken burgers and veggie sticks. Thank you to the volunteers who work to provide this program to the students: Donna Denney, Shirley Berrigan, and Cathy MacDonald.</p> <p>The assembly committee has met and will be modifying the format of the assembly. Each month will focus on a Growth Mindset theme, such as "Everyone can Learn." Teachers will work on these concepts in class throughout the month. Specialist teachers will also create awards to be given to a class who displayed positive behavior during the month: The Musical Note (music), The Golden Sneaker (physical education), and the Language Marvels (French).</p> <p>An Assembly award will also be given to the class who demonstrates exemplarily assembly behavior, but the details are not yet confirmed. Donations suitable for use as small prizes would be welcomed.</p> <p>SAC agreement and bylaws were received back from the DEECD with accompanying edits.</p> <p>A Coop student from Citadel High will begin working in the school in the Mrs. O'Leary's and Mrs. Dodge's classes, for a total of 80 days over the year.</p> <p>October 25 is NSTU Provincial Conference day for teachers.</p> <p>Book Fair is taking place is October 8-10, and thank you to Ms. Makmillen who as organized this for our school community.</p> <p>Grade Six Provincial Assessments are being held in early October.</p> <p>May 2019 Grade Three Provincial Assessment results have been received and will be communicated to families and the results will be shared with the SAC at the November meeting.</p> <p>Discussion about school climate and relationships within the school community.</p>
7. Student Success Plan Update	<p>Frances Waterman-O'Connell / Roslyn Young</p> <p>No new business.</p>
8. Occupational Therapy students/Sensory Hallways	<p>Julie Delnegro</p> <p>Occupational Therapy school at Dalhousie is interested in working with the school to create a sensory hallway. Julie will send a summary to the rationale for the sensory hallway to the OT school, who will then continue communicate with the school and learning center.</p>

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9. SAC Budget Discussion (with invited members of PTA executive)	<p>Cheryl Aubie</p> <p>Budget meeting was postponed until next meeting when the PTA will provide their budget for us to consider when making our own budget decisions.</p>
10. Other Next meeting	<p>November 12, 2019 next meeting</p>