

St. Stephen's Elementary School School Advisory Council (SAC)

SAC Meeting – DRAFT Minutes

Sept 15, 2020

5:15 PM, via Zoom

Meeting called by: Julie Delnegro

Regrets: Latisha, Colin, Janessa

Attendees: Jenn Brine, Roslyn, Cheryl, Julia, Julie, David Madgett, Angela Giles

1. Welcome, Introductions	Julie Delnegro
2. Approval of the Agenda	Julie Delnegro Motion to approve the agenda by Jenn. Seconded by Cheryl. Motion approved.
3. Approval of minutes from June 17, 2020 meeting	Julie Delnegro Motion by Cheryl to allow additional time to review. Seconded by Rosyn. Motion carried.
4. Administration Update	David Madgett A wonderful start to the school year, which speaks volumes to the parents who got their children ready and the teachers who worked hard to prepare to receive them. Enrollment is at 259 students, which includes the preprimary. 230 students without preprimary. Two preprimary classrooms now, as a second classroom was added at the beginning of September. The additional classroom has been added next to the library. No classes are over the cap. Some families have elected to home school their children this year, so the numbers at the school were reduced by about a dozen. September 3 was Organizational day, and the teachers spent the day preparing for the students arrival, and reviewing the Back to School Plan for the school. September 4 was a Professional Development day that was focussed on student and staff wellness, such as recognizing anxiety, and trauma-informed practices.

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	<p>Stand Up Against Bullying Day was held on September 10.</p> <p>Registration forms will be going out to families to update contact information. A new section has been added about access to technology, as in the event of a return to At-Home Learning, the HRCE is gathering data about what students require to complete work from home.</p> <p>Media release will also be sent home to gain permission to have teachers share photographs of school activities on online platforms.</p> <p>Curriculum night will be held on September 17, via Zoom.</p> <p>PD day will be on September 25.</p> <p>School photos will be taken on September 29, and discussions are taking place about how picture day will proceed with distancing protocols.</p> <p>Every Child Matters Day/Orange Shirt Day will take place on September 30.</p> <p>SSP: the focus of the beginning of the year is on student wellness, and allowing teachers to figure out where the students are in their learning after At Home Learning throughout the spring.</p> <p>Crosswalk discussion: will continue to investigate how to get support to make the crosswalks around the school safer.</p>
<p>5. Other SAC Composition</p>	<p>Budget:</p> <p>Request from a teacher to fund the tennis balls for the bottom of chairs. Motion to approve this expense by Julie. Motion seconded by Colin. Motion carried.</p> <p>SAC composition: Donna Denny's term as community rep has ended, so we will be recruiting for a new community representative.</p> <p>Advertisement for new members will be included in the school newsletter.</p> <p>Letter of Agreement and Bylaws have been approved by the HRCE and Julie will sign these documents.</p> <p>Next meeting will be October 13 at 5:15 via Zoom.</p> <p>Motion to adjourn by Julia. Seconded by Colin. Motion carried.</p>